



TENTATIVE MAP APPLICATION

CLARK COUNTY COMPREHENSIVE PLANNING DEPARTMENT

SUBMITTAL REQUIREMENTS ARE LISTED ON BACK

APPLICATION TYPE	This section for planner use only
<input type="checkbox"/> TENTATIVE MAP (TM)	DATE FILED _____ APPLICATION NUMBER _____ PLANNER ASSIGNED _____ TAB/CAC _____ FEE _____ TAB/CAC MTG DATE _____ TIME _____ CHECK # _____ PC MEETING DATE _____ TIME _____ ACCEPTED BY _____ BCC MEETING DATE _____ TIME _____ CIRCLE ONE: NORTH or SOUTH ZONE / AE / RNP _____ COMMISSIONER _____ PLANNED LAND USE _____ COMMUNITY DISTRICT: _____ SEC/TWP/RANGE: _____ OVERLAY(S)? _____ TRAILS? Yes / No PFNA? Yes / No NOTES/REFERENCE FILES: _____
<input type="checkbox"/> TENTATIVE MAP MAJOR PROJECT	
SUBMITTAL REQUIREMENTS (See reverse for more information)	PROPERTY OWNER: _____ PHONE: _____ FAX: _____ APPLICANT: _____
<input type="checkbox"/> APPLICATION <input type="checkbox"/> DISCLOSURE FORM <input type="checkbox"/> FIRE PERMIT SURVEY <input type="checkbox"/> COPIES OF TENTATIVE MAPS <input type="checkbox"/> LANDSCAPE PLAN <input type="checkbox"/> EASEMENT MAPS <input type="checkbox"/> ASSESSOR'S MAPS <input type="checkbox"/> EASEMENT / R-O-W DOCUMENTS <input type="checkbox"/> TITLE REPORT <input type="checkbox"/> TM CHECKLIST <input type="checkbox"/> RECORD OF SURVEYS <input type="checkbox"/> FEE	<u>ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO:</u> NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ TELEPHONE: _____ FAX: _____ CELL: _____ E-MAIL: _____ ASSESSOR'S PARCEL NUMBER(S): _____ PROPERTY ADDRESS and/or CROSS STREETS: _____ TENTATIVE MAP NAME: _____ TENTATIVE MAP #: _____ GROSS ACREAGE: _____ NUMBER OF LOTS: _____ GROSS DENSITY: _____

CLARK COUNTY COMPREHENSIVE PLANNING
500 S. Grand Central Parkway, P.O. Box 551744, Las Vegas, NV 89155-1744
PHONE: (702) 455-4314 FAX: (702) 455-3271

www.ClarkCountyNV.gov

TENTATIVE MAP APPLICATIONS – DOCUMENT SUBMITTAL REQUIREMENTS

		Application	Disclosure Form	Fire Permit Survey	Copies of Tentative Maps	Landscape Plan	Easement Maps	Assessor's Maps	Easement / ROW Documents	Title Report	TM Checklist	Record of Surveys	Standard Fees	Major Project Fees
Tentative Map (TM)		1	1	1	22	1	3	2	1	1	1	2*	\$400 (plus \$2 per lot)	\$800 (plus \$4 per lot)

*Projects with Las Vegas Boulevard frontage (if not previously submitted)

Notes

- ☐ To file a Tentative Map (TM) application, assemble required documents and schedule an appointment by calling (702) 455-4972.
- ☐ **MAJOR PROJECTS ONLY:** To file Tentative Map (TM) application, assemble the required documents and schedule an appointment by calling Rob Kaminski at (702) 455-5017. Note: appointments should be made one to two weeks prior to any application filing deadline.
- ☐ **REQUIRED: ALL SUBMITTALS SHALL BE LEGIBLE AND SUITABLE FOR REPRODUCTION.**
- ☐ **COPIES:** Copies of maps must be submitted with each application as required above. All maps must be drawn by a Professional Land Surveyor.
- ☐ **PLEASE NOTE THAT ALL MAPS MUST BE FOLDED TO THE 9" x 12" STANDARD.**
- ☐ **TITLE REPORT & EASEMENT / R-O-W DOCUMENTS:** The required Title Report must be from a reputable title company, be dated less than 6 months prior to the time of map submittal, show the names of the parties who may be required to sign the map, list all encumbrances on the property to be subdivided, and also include 1 copy of each document that created an encumbrance or easement on the property.
- ☐ **EASEMENT MAPS:** 3 copies of a map showing the locations of all easements on the property that are identified in the Title Report must prepared and certified by a licensed Nevada Land Surveyor. All easements shown on the map shall reference their creating documents as identified in the Title Report.
- ☐ **CERTIFICATION OF TAX PAYMENT:** Original certificate (letter) from the Official who computes redemptions (Treasurer's Office) must indicate that there are no liens, local taxes, or assessments collected as taxes (*except taxes or special assessments not yet payable*) on the subject parcels according to the records of that Office.
- ☐ **LANDSCAPE PLAN:** Not required if project has prior land use approval that required submittal of landscape plan.
- ☐ **SUBMISSION TO CITY:** Proposed Tentative Map subdivisions within 3 miles of an incorporated City boundary must file a copy of the proposed map with that City's Planning Commission or governing board.
- ☐ **RESIDENTIAL IMPACT STATMENT:** Required for manufactured home park closures.
- ☐ Staff recommendations are separately mailed by Comprehensive Planning and Civil Engineering to the correspondent address on the application. To discuss a recommendation, contact the appropriate Department to resolve concerns prior to the hearing.
- ☐ A letter indicating the approval authority's decision and all conditions of approval is sent to the correspondent address on the application. All conditions must be met before a map can be recorded.